



# clarity

INSPIRING PERFORMANCE

**Who should attend**  
People who need to facilitate  
events and meetings

**Duration**  
2 Days

## Facilitation Workshop

---

### *Purpose of the workshop*

Effective facilitation enables team members or stakeholders to interact effectively and give of their best in a range of different workplace scenarios. Whether managing projects, events or teams, facilitation is a skill that is much needed by today's leaders and managers. Facilitation is also a fundamental skill for those who attend, chair or organise meetings, or for those who are responsible for implementing change. The purpose of this workshop is to help participants identify and master the key skills needed by a facilitator and to develop the interpersonal skills required for effective facilitation.

### *Outcomes*

- What is meant by facilitation skills?
- The skills and knowledge required by a skilled facilitator
- The competencies and roles of a facilitator
- The facilitation process framework
- Managing the intervention process
- The intervention framework
- Developing your personal facilitation leadership style
- The art of facilitating groups
- What is meant by group dynamics and how to work with them
- Understanding behavioural types in a group setting
- How the Tuckman Model can affect group behaviour

